

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Ms. Dawn Quarino
Mr. Steve Riback
Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

BOARD MEMBER'S ABSENT

Mr. Marvin Braverman
Mr. Ken Chiarella

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Stefani Scalisi

MEMBERS OF THE PUBLIC 86

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted November 10, 2017:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Riback and seconded by Ms. Lang to approve the minutes for the Public Board of Education Meeting held on September 13, 2017. Motion carried.

A motion was made by Mr. Riback and seconded by Ms. DeMaio to approve the minutes for the Closed Session Meeting held on September 13, 2017. Motion carried.

A motion was made by Mr. Riback and seconded by Ms. Arminio to approve the minutes for the Public Board of Education Meeting held on October 15, 2017. Motion carried with Mr. Russo recusing.

A motion was made by Mr. Riback and seconded by Mr. Rutsky to approve the minutes for the Closed Session Meeting held on October 15, 2017. Motion carried with Mr. Russo recusing.

STUDENT PRESENTATION – BROOKSIDE ELEMENTARY SCHOOL

Ms. Victoria De Carlo, 5th Grade Teacher Brookside School, and some of her students presented their recent project which helped those that suffered devastation from Hurricane Harvey in Texas. The mission was to “Help the Victims” Ms. De Carlo with the help of staff, students, families and the Barclay Brook/Brookside PTA collected and sent student and teacher supplies to the victims of Hurricane Harvey. The students and helpers collected donations, organized, filled book bags, and wrote letters of encouragement for the victims. Ms. De Carlo reported that 251 book bags were filled.

HARASSMENT, INTIMIDATION AND BULLYING PRESENTATION

Dr. Kozak presented the bi-annual report on district Harassment, Intimidation and Bullying. The reporting period covered incidents filed between January 1, 2017 through June 30, 2017. Dr. Kozak explained the definition of Harassment, Intimidation and Bullying (HIB). Dr. Kozak specified that there were 24 incidents reported during this period and explained the many preventative programs that the district participates in. Ms. Lang inquired what a parent should do if they feel that their child is being bullied. Dr. Kozak responded that the parent should contact the building principal or guidance counselor. Dr. Kozak stated that HIB forms and information can be found on the website as well as the presentation this evening.

STUDENT BOARD MEMBERS’ REPORT

Ms. Scalisi reported that Fall sports have concluded; the MTHS annual Coffee House was held last night; college acceptances have been coming in and it was noted that this year’s seniors are the most prepared; the AVID trip to Rowan is this Friday, and the first marking has ended.

COMMITTEE REPORTS

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, stated that the committee met earlier this evening and reviewed curriculum documents for Business Principles and Practices and Vocabulary Skills and Exploration. The committee discussed the Up Dance Program, a Unified Sports Program; the Safe Serve Certification Program; and guidelines for student acceptance into the Accelerated Math program. Ms. DeMaio reported that the committee also had a discussion regarding a homework policy. The committee recommended that Dr. Alvich and the K-12 Supervisors will be working with the teachers to take a look at creating a homework policy.

Mr. Paul Rutsky, Chairperson of the Finance Committee, stated that the committee met on November 8th and discussed the following:

Dr. Kozak and Reggie Washington presented SchoolInfo App, a proposal for a new district app. Mr. Rutsky reported that the cost of the new app is \$7500.00 and the old app was \$2,500.00. Despite the cost, committee members recommended SchoolInfoApp for Board approval.

Mr. Rutsky reported that the committee learned that the district is eligible for a reimbursement from the New Jersey School Insurance Group for the use of School Dude Maintenance Direct. This offer could create a reimbursement of approximately \$2200.00.

Mr. Rutsky further reported that the audit is near completion and the Business Office is striving for no recommendations.

Lastly, the committee discussed the Adult Education Program and considering the continued loss of approximately \$30,000.00 annually, the committee recommended the closure of the program at the end of the fall.

Ms. Michele Arminio, member of the Policy Committee, reported that the committee met on November 8th and discussed the policies for physical examinations for both certified and non-certificated staff. Ms. Arminio added that the notable change is that the committee is recommending the institution of drug testing for new employees. Ms. Arminio stated that the district will be paying for that test. Ms. Arminio added that the policy committee also discussed the Bed Bug Policy.

A motion was made by Ms. Arminio and seconded by Mr. Riback that members of the Monroe Township Board of Education approve the dissolution of the Monroe Township Adult Education Program at the conclusion of the 2017-2018 fall course schedule for reasons of economy, budgetary considerations, restructuring of program components in the Monroe Township School District and for other good cause. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

Roll call 7-0-1-0-2 Motion Carried with Mr. Rutsky abstaining.

PUBLIC FORUM –

Chrissy Skurbe 21 Preakness Drive – stated that within the last year seventy new students have enrolled in Applegarth & Oak Tree Schools, and requested that the Board continue to watch the monthly numbers in all schools. Ms. Skurbe cautioned the Board with interfering with teacher's recommendations regarding the proposed homework policy.

Victor Cooper 525 Abbott Court – stated that a lot bullying happens on school busses and in cafeterias and suggested that those staff members should also be trained. Dr. Kozak reported that those groups are trained it was just omitted from the report.

Prakash Parab -33 Dayna Drive – inquired if there will be an update from the fair funding committee this evening. Ms. Kolupanowich responded that Mr. Chiarella was unable to be present this evening however, there is a meeting scheduled for November 21st at 7:00 p.m.. Mr. Parab

stated that he heard the Governor-elect say that he plans to address school funding. Mr. Parab stressed that homework is very important, but assigned homework is not listed in Parent Access for parents see.

Raghu Chitturi 23 Green Ash Street – inquired about the plans for the high school and elementary planning. Ms. Kolupanowich reported that the Board's focus is on the middle school as that is the most emergent need. Mr. Chitturi stated that there aren't enough slots available for middle school conferences. Ms. Kolupanowich responded that administration will look into that. Mr. Chitturi suggested that an app be used that homework could be posted on.

Krishna Tekale 11 Jake Place - inquired if the middle school referendum fact sheet is on the website. Dr. Kozak responded yes, there will be a section on the website dedicated to the referendum. Mr. Tekale suggested that members of the Board visit various communities for an question and answer session regarding the referendum.

Chrissy Skurbe 21 Preakness Drive – regarding the email she received about the Nov 27th referendum meeting, Ms. Skurbe inquired if the meeting was open to the public. Dr. Kozak responded yes. Ms. Skurbe stated that at a recent PTA meeting the issue with lack of conference time slots for the middle school was mentioned. Ms. Skurbe stated that should any parent want a conference they can email the teacher or team and the request should be accommodated.

SUPERINTENDENT'S REPORT

Dr. Kozak congratulated Ms. DeMaio, Ms. Kolupanowich and Mr. Riback for their re-election to the Board of Education. Dr. Kozak reported that a Tech Expo was held last night at the high school. Four different vendors presented their products to staff, board members, students and community members.

Dr. Kozak presented an overview of the referendum information listed on the district website.

PERSONNEL

A motion was made by Mr. Riback and seconded by Ms. Lang that Personnel Items A- AM be approved by consent roll call. Roll Call 8-0-0-0-2. Motion carried with Ms. Quarino abstaining on Item AB - N. Dempsey. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Lang and seconded by Mr. Riback that Board Action Items A-J be approved by consent roll call. Mr. Riback stressed his concerns regarding the wording in Policy # 7424 – Bed Bug Policy. Dr. Kozak responded that the wording was changed to reflect that the Director of Facilities would initiate the call to a pest controller rather than the teacher. Roll Call 8-0-0-0-2. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Mr. Gorski presented a check to the Board for \$377,502.00 from the Department of Education Construction Office, which reflects 40% reimbursement costs for the middle school roof replacement project from the 2013-2014 school year. Mr. Gorski explained that the funds were received due to an application for a Rod Grant that was applied for several years ago.

A motion was made by Mr. Riback and seconded by Ms. Lang that Board Action Items A- I be approved by consent roll call. Roll Call 8-0-0-0-2. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich congratulated Ms. DeMaio, Mr. Riback & herself for being re-elected to the Board for another term. Ms. Kolupanowich stated that she hopes everyone including the Board, the District, and the Township put the past behind them and begin working together for the benefit of the community.

Ms. Kolupanowich reported that the Steering Committee met yesterday and met with Interactive Dialogue. The committee will begin placing referendum information on the district website and will be constantly monitoring it. The committee also developed a Fast Fact Sheet that should cover most of the questions the community has. Ms. Kolupanowich stated that the committee is looking for volunteers for a neighbor to neighbor outreach program. The Volunteers will be responsible for registering voters; making phone calls regarding the referendum; going door to door; handing out flyers; and sitting at community events to help get information out to the community. The committee will be having a Volunteer and Presentation Meeting on November 27th at 7:00 p.m. at the Monroe Township High School.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Lang reported that Ms. Marietta Ruela, Director of Pupil Personnel Services and Ms. Monica Heinz, Supervisor of Special Education invited a group of parents to activate the Special Education Parent Advisory Group (SEPAG). The group met on November 2nd with great participation. Ms. Lang stated that Ms. Kathy Dillon, Coordinator of Health & Physical Education attended and presented the anticipated Falcon Pals Program's schedule. The SEPAG plans to meet again on December 18th 6:30 p.m. at the high school. Ms. Lang added that the SEPAG is open to all parents.

Mr. Riback thanked the public for voting for him and allowing him to continue for another term. Mr. Riback stated that he received a congratulatory letter from Senator Sweeney. The letter reiterated his commitment to fully fund the formula and getting those funds out to the schools fairly.

Ms. Arminio inquired about the land acquisition. Mr. Gorski responded that at least once a week he speaks to the Township regarding such. The last he spoke to them he was told that things were preceding very amicably, and a contract should be imminent.

Ms. Arminio inquired about the outcome of the waived water & sewer connection fees for the trailers, which were mentioned at the September BG&T meeting. Mr. Gorski stated that the proposal was warmly received by the Township, however, the plans have not been designed yet therefore the fees haven't been established yet.

Ms. Arminio inquired who will be involved in the architectural plans for the proposed middle school. Dr. Kozak responded that they have the renderings of the basic outlines, once the referendum passes input will be needed and he would like to staff to be included. Ms. Arminio recommended utilizing a suggestion box.

Regarding the Board Goal for increased training, Ms. Arminio inquired how the training will be recorded, adding that the NJSBA Workshop attendance training was electronically recorded. Ms. Kolupanowich responded that they can check with Ms. Friedman, NJSBA Representative on how they can accomplish that.

Mr. Rutsky stated that the recent death of a three year old who had an allergy and was feed a grilled cheese reminded him of the many discussions on the wellness policy and the level of responsibility that is put on administration and staff. Mr. Rutsky added that he feels the Board is on the right track with the updated policy.

Regarding the attempted shooting in California and the lockdown procedures they had which prevented the shooter from getting in, Mr. Rutsky stated that this is a reminder that we are not just teaching anymore, the level of responsibility placed on everyone is very high.

Mr. Russo inquired if the design suggestions for the proposed new middle school could be documented. Mr. Russo added that he recently toured the high school and he was amazed at how large the assistant principal offices were. The design team needs to enquire about the actual space needed and document the requirements prior to design planning.

With the referendum coming up, Mr. Russo stated that it would better serve the community if additional items were listed on the agenda. Mr. Russo added that personally he would like to see the number of employees added to the agenda. Mr. Russo inquired if the committees could look into reporting on additional items.

PUBLIC FORUM - None

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- MTEA Negotiations update
- Personnel Matters and legal advice relating thereto.

- Legal Advice regarding S.M. and R.M. o/b/o A.M. v. Monroe Township Board of Education, Agency Ref. No.: 2017-26162.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Rutsky and seconded by Ms. Arminio that the members of the Board of Education go into closed session. Motion carried.

Ms. Quarino and Mr. Russo excused themselves from the meeting prior to the discussions on Personnel Matters and the MTEA Negotiations update.

Adjourned to Closed Session at 8:48 p.m.
Returned to Public Meeting at 11:20 p.m.

A motion was made by Ms. DeMaio and seconded by Mr. Riback that members of the Monroe Township Board of Education approve the following resolution by consent roll call:

WHEREAS, N.J.A.C 6A:3-1.13(d) requires that a Board of Education provide a resolution authorizing settlement indicating that the district board of education has consented to the terms of the settlement;

BE IT RESOLVED, that the Board hereby consents to settlement with Family and Student Identification Number 85750 pursuant to the terms of the Release and Settlement Agreement attached hereto and authorizes the Board of Education President, Ms. Kathy Kolupanowich to execute the Agreement on behalf of the Board. Roll call 6-0-0-0-4 Motion carried.

PUBLIC FORUM - None

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, December 13, 2017.

ADJOURNMENT

A motion was made by Mr. Rutsky and seconded by Ms. Lang that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:23 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Wednesday, November 15, 2017
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject **A. BOARD MEMBERS**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Type Information

Ms. Michele Arminio
 Mr. Marvin Braverman
 Mr. Ken Chiarella
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Ms. Patricia Lang
 Ms. Dawn Quarino
 Mr. Steven Riback
 Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli
Ms. Stefani Scalisi

4. STATEMENT

Subject **A. STATEMENT**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted November 10, 2017 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject **A. APPROVAL OF MINUTES**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Type Information

Public Board of Education Meeting, September 13, 2017
Closed Session Meeting, September 13, 2017
Public Board of Education Meeting, October 18, 2017
Closed Session Meeting, October 18, 2017

File Attachments

Minutes Public 09.13.17.pdf (290 KB)

Minutes Public 10.18.17.pdf (274 KB)

6. PRESENTATIONS

Subject **A. STUDENT PRESENTATION - BROOKSIDE SCHOOL**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Type

BROOKSIDE SCHOOL - HURRICANE HARVEY FUNDRAISER

Subject **B. HARASSMENT, INTIMIDATION AND BULLYING PRESENTATION**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Type

Harassment, Intimidation and Bullying (HIB) Presentation.

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Type

See Note 3.

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. ENROLLMENT

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

I. ENROLLMENT

I. ENROLLMENT

Schools	10/31/17	9/30/17	Difference	10/31/16	Difference
Applegarth	410	403	+7	363	+47
Barclay Brook	339	337	+2	352	-13
Brookside	408	410	-2	423	-15
Mill Lake	569	565	+4	598	-29
MTMS	1661	1660	+1	1649	+12
Oak Tree	693	692	+1	673	+20
Woodland	411	410	+1	415	-4
High School	2308	*2309	-1	2167	+141
Total	6799	6786	+13	6640	+159

*correction from September - previously reported as 2312

I. ENROLLMENT (CONT'D)

Out of District Placements

School	Monroe			Jamesburg		
	Sept.	Oct.	Difference	Sept.	Oct.	Difference
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Center for Lifelong Learn	2	2				

Childrens Center of Monm.	2	2				
Collier	4	4				
CPC High Point	2	2				
Douglass Develop. Center	1	1		1	1	
East Mountain	2	1	Minus 1			
Eden	4	4				
Harbor School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	1	2	Plus 1			
Newgrange School	4	4				
Newmark Elementary	1	1				
Rock Brook School	1	1				
Rugby	2	2				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
Total	47	47	1	2	2	

Subject**B. HOME INSTRUCTION**

Meeting

Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Information

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
79109	MTHS	11	CST	Schnitzer, Earl, Countryman, J. Brown	9/6/2017	
91198	OTS	2	CST	Seitz, McCarron	9/6/2017	
85201	MTMS	6	Medical	Best, Vizsoki, Lyons	9/6/2017	
90817	MTHS	11	Medical	Guglielmi, Simmonds, Lustgarten, Feminella, Vogtman	9/6/2017	
90995	MTMS	8	Medical	Casarella, Mulvey, Budriewicz, Parker, Crisco	9/25/2017	
78248	MTHS	12	504	Drust, ESCNJ	9/6/2017	
84142	MTHS	10	CST	Santoriello	9/6/2017	
78640	MTHS	12	Medical	Education, Inc.	10/2/2017	
85353	MTMS	8	Medical	Dawson, Berry, Vizsoki, Casarella, Levier	9/6/2017	
89618	MTHS	10	Medical	Rutgers UBHC	10/5/2017	
91569	MTHS	11	Medical	Ballard	9/25/2017	
92054	MTMS	6	Medical	Gorham, Best, Lyons, Wall	9/6/2017	
86903	MTMS	6	504	Wall, Fiore, Best, Lyons	9/6/2017	
85104	BES	5	Medical	Rubenstein	11/9/2017	
79216	MTHS	12	Medical	Rutgers UBHC	10/12/2017	
91710	MTHS	9	504	Parker, Granett, Friedman, Kasternakis, Gold	9/12/2017	

83653	MTHS	9504	Granett, Parker, Sanguiliano, Simmons, Brown	9/25/2017
-------	------	------	--	-----------

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

III. FIRE/LOCKDOWN DRILL

Applegarth School ----- October 5, 2017
 Barclay Brook School ----- October 6, 2017
 Brookside School ----- October 25, 2017
 Mill Lake School ----- October 11, 2017
 Monroe Middle School----- October 18, 2017
 Oak Tree School ----- October 16, 2017
 Woodland School ----- October 20, 2017
 Monroe High School ----- October 27, 2017

Lockdown

Applegarth School----- October 10, 2017
 Barclay Brook School----- October 17, 2017
 Brookside School ----- October 18, 2017
 Mill Lake School ----- October 30, 2017
 Monroe Middle School----- October 27, 2017
 Oak Tree School ----- October 6, 2017
 Woodland School ----- October 12, 2017
 Monroe High School ----- October 24, 2017

Subject D. PERSONNEL

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

- A. It is recommended that the Board accept the resignation of **Ms. Diane Peterson**, guidance counselor at the High School, effective December 15, 2017.
- B. It is recommended that the Board accept the resignation of **Ms. Kalynn Deedy**, teacher of Special Education at the High School, effective December 30, 2017.
- C. It is recommended that the Board accept the resignation of **Ms. Puja Sharma**, teacher of Science at MTMS, effective January 3, 2018.
- D. It is recommended that the Board accept the resignation of **Mr. Devin Kaufman**, workstation specialist, effective November 18, 2017.
- E. It is recommended that the Board accept the resignation of **Ms. Teresa Scogno**, bus driver in the Transportation Department, effective January 2, 2018.
- F. It is recommended that the Board accept the resignation of **Ms. Tiffany Godfrey**, Falcon Care site coordinator at Mill Lake Annex, effective October 31, 2017.
- G. It is recommended that the Board accept the resignation of **Ms. Danielle Cammy**, Falcon Care assistant group leader at Oak Tree School, effective November 29, 2017.

- H. It is recommended that the Board accept the resignation of **Mr. Daniel Lombardi**, as 50% advisor of the Technology Club (he was previously approved at 100%) effective November 16, 2017.
- I. It is recommended that the Board accept the resignation of **Mr. Daniel Lombardi**, as advisor of the Science Club effective November 16, 2017.
- J. It is recommended that the Board accept the resignation of **Mr. Ryan Tolboom**, as the co-advisor of the Environmental Action Club effective October 30, 2017.
- K. It is recommended that the Board accept the resignation of **Mr. Shawn McCorkle** as the assistant varsity baseball coach, effective October 20, 2017.
- L. It is recommended that the Board accept the resignation of **Mr. Ben Ostner** as the head wrestling coach at MTMS effective November 6, 2017.
- M. It is recommended that the Board of Education rescind its previous action, dated July 19, 2017, which approved the appointment of Chris Ciarlariello for the position of Assistant Marching Band at the High School for the 2017-2018 school year.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Jeannine Morse**, teacher of grade 4 at Applegarth School, retroactive to September 28, 2017 through October 6, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Morse may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Angela Winther**, teacher of grade 3 at Oak Tree School, retroactive to October 31, 2017 through December 8, 2017 (at which time her previously approved maternity leave of absence begins December 11, 2017 through May 4, 2018) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Winther may be entitled.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Selime Kaufman**, teacher of ICR at Mill Lake School, retroactive to October 19, 2017, through November 28, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kaufman may be entitled.
- Q. It is recommended that the Board approve a medical leave of absence to **Mr. Colin Temple**, art teacher at Oak Tree School, retroactive to October 16, 2017 through January 2, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Temple may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Groza**, custodian at the High School, retroactive to October 31, 2017 through December 15, 2017. Ms. Groza will utilize her sick days and vacation days. Any additional days she may need will be unpaid.
- S. It is recommended that the Board approve an extended medical leave of absence to **Mr. William Shearn**, head custodian at the High School, effective November 8, 2017 through November 15, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Shearn may be entitled.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Charlene Albrecht**, teacher of language arts at MTMS, retroactive to October 31, 2017 through November 22, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Albrecht may be entitled.

- U. It is recommended that the Board approve a medical leave of absence to **Ms. Katherine Mennona**, teacher of Integrated Preschool at Barclay Brook School, effective December 15, 2017 through February 9, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Mennona may be entitled.
- V. It is recommended that the Board approve a medical leave of absence to **Ms. Misty Corbisero**, teacher of Physical Education/Health at MTMS, effective November 13, 2017 through December 7, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Corbisero may be entitled.
- W. It is recommended that the Board approve a medical leave of absence to **Ms. Deborah Scott**, paraprofessional at MTMS, effective November 13, 2017 through November 30, 2017 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Scott may be entitled.
- X. It is recommended that the Board approve a maternity leave of absence to **Ms. Ashley Lizzio**, teacher of grade 5 at Applegarth School, effective March 2, 2018 through June 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lizzio may be entitled.
- Y. It is recommended that the Board approve a maternity leave of absence to **Ms. Magdalena Fidura**, teacher of kindergarten at Oak Tree School, effective February 16, 2018 through June 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Fidura may be entitled.
- Z. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Amandalee Fretz**, teacher of Basic Skills at Oak Tree School, effective January 4, 2018 through January 31, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Fretz may be entitled.
- AA. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Lisa Zimmer**, teacher of grade 3 at Brookside School, effective December 18, 2017 through January 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Zimmer may be entitled.
- AB. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Nanci Dempsey**, teacher of grade 3 at Brookside School, effective December 18, 2017 through December 22, 2017 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Dempsey may be entitled.
- AC. It is recommended that the Board approve an extended unpaid maternity leave of absence to **Ms. Theresa Alise Greene**, paraprofessional at Woodland School, effective December 4, 2017 through June 30, 2018.
- AD. It is recommended that the Board approve an unpaid leave of absence to **Ms. Jayoti Ghosh**, paraprofessional at Oak Tree School, retroactive to October 18, 2017 to December 5, 2017.
- AE. It is recommended that the Board approve a modification in the medical leave of absence of **Ms. Pamela Amendola**, Assistant Principal at Brookside/Oak Tree School, retroactive to May 24, 2017 through October 6, 2017. It is further recommended that the Board approve a maternity leave of absence retroactive to October 9,

2017 through January 5, 2018. This leave shall be without pay except to the extent of any sick days to which Ms. Amendola may be entitled.

AF. It is recommended that the Board approve a medical leave of absence to **Ms. Kristin Corigliano**, paraprofessional in the Transportation Department, retroactive to November 7, 2017 through November 30, 2017 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Corigliano may be entitled.

AG. It is recommended that the Board approve the following teachers for 7 hours at the non-instructional rate of \$44.85 for the Fundamentals of Sheltered Instruction-Featuring the SIOP Model (Account: Title III):

John Bigos
Jena Rose
Melissa Wolverton
Jessica Ferantelli
Edgar Esteves
Rachel Reenstra
Laurie Beagan
Jaclyn Puleio
John Allen

AH. It is recommended that the Board approve the following certificated staff for After School Basic Skills and TAG Programs for the 2017-2018 school year teachers \$77.56 (elementary) \$116.34 (MTMS) per session;

Woodland School

Michelle Ballard – Basic skills

Applegarth School

Christina Perrine – TAG substitute

MTMS

Amanda Soliman - Basic Skills substitute
Dana Oberheim - TAG substitute
Nicole Pontarollo - TAG substitute

AI. It is recommended that the Board approve the following personnel for the School Committee Improvement Panel [SCIP] for the 2017-2018 school year:

High School

Robert Goodall
MadreperlaScott
Samantha Grimaldi
Sherry Holmes

AJ. It is recommended that the Board approve the following staff for the 9th grade Afterschool Enrichment Program for 1 hour per week per teacher at the rate of \$77.56/hr. (correction in account number):

Guidance(account no. 20-231-200-101-000-098):
Cathy Ielpi

Mentors (account no. 20-231-100-101-000-098)
Pat Comey
Laura Granett
Katharine Crapanzano
Ryan Parker
Edgar Esteves (substitute)

Math (account no. 20-231-100-101-000-098)
Sara Sanguiliano
Rachel Reenstra
Emily Martin (substitute)

Language Arts (account no. 20-231-100-101-000-098)

Catherine Simmons
 Andrea Feminella
 Lorraine Ongaro (substitute)

AK. It is recommended that the Board approve the following certificated staff at the following step on guides:

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Dawn Graziano	Oak Tree/ Brookside	Acting Asst. Principal	\$102,587 pro-rated	11-000-240- 103-000-098	7/1/17- 1/26/18	Leave replacement modification in end date
Alyssa Sliwoski	Mill Lake	Teacher grade 1	Step 1 MA \$49,282+\$3450 pro- rated	11-120-100- 101-000-040	1/3/18- 2/1/18	Leave replacement
Michael Sobieski	MTMS	Teacher of special ed.	Step 1 BA \$49,282 pro rated	11-213-100- 101-000-093	12/18/17- 5/1/18	Leave replacement
Danielle Riley	Oak Tree	teacher of art	\$246/day	11-120-100- 101-000-060	11/16/17- 1/4/18 pending criminal history	Leave replacement
Teresa Gaffney	MTMS	Teacher of language arts	Step 1 BA \$49,282 pro rated	11-130-100- 101-000-080	9/1/17- 1/30/18	Modification in end date
Marie McNutt	High School	Nurse	Instructional Rate \$53.87 for 2.0 /hrs.	11-140-100- 101-000-070	10/25/2017	Haunted High School
Emily Puc	Oak Tree	Teacher of basic skills	Step 1 BA \$49,282 pro rated	11-120-100- 101-000-060	1/8/18- 2/2/18	Leave replacement extension
Danielle Drust	HS	Teacher of biology	134% contract	11-140-100- 101-000-070	11/1/17- 12/13/17	Leave replacement additional sections
Christian Jessop	HS	Teacher of biology	117% contract	11-140-100- 101-000-070	11/1/17- 12/13/17	Leave replacement additional section
Matthew Olszewski	HS	Teacher of biology	117% contract	11-140-100- 101-000-070	11/1/17- 12/13/17	Leave replacement additional section
Dr. Christopher Himmelheber	HS	Teacher of biology	117% contract	11-140-100- 101-000-070	11/1/17- 12/13/17	Leave replacement additional section
Rebecca Palmer	MTMS	Teacher of instrumental music	117% contract	11-130-100- 101-000-080	Retroactive to 9/1/17- 6/30/18	Additional section due to increased enrollment
Mary Howroyd	MTMS	Zero Period Wilson	17% additional for Wilson program	11-130-100- 101-000-080	12/11/17- 4/30/18	Leave replacement
Kaitlyn Kohlhepp	Oak Tree	teacher of grade 1	Step 1 BA \$49,282 pro rated	11-120-100- 101-000-060	11/6/17- 12/1/17	Revision in end date
Kaitlyn Kohlhepp	Oak Tree	teacher of grade 3	Step 1 BA \$49,282 pro rated	11-120-100- 101-000-060	12/4/17- 5/8/2018	Leave replacement
Kaitlyn Kohlhepp	Oak Tree	Student Council Advisor	\$1335 split and prorated	11-120-100- 101-000-060	11/1/17- 5/8/18	Leave replacement
Jena Brown	HS	Tech Club Advisor (50%)	\$1721 (50%) pro rated	11-401-100- 100-000-098	11/16/17- 6/30/18	Resignation replacement
Vanitha Gaurishanker	HS	Science Club Advisor	\$1,721 pro rated	11-401-100- 100-000-098	11/16/17- 6/30/18	Resignation replacement

Seema Taparia	HS	Environmental Action Club Advisor 50%	\$1721 50% pro rated	11-401-100-100-000-098	11/16/17-6/30/18	Resignation replacement
Matthew Revel	MTMS	Asst. Wrestling Coach	Step 3 \$2645	11-402-100-100-000-098	Winter 2017-2018	Coaching position
Charles Diskin	High School	Asst. Winter track coach	Volunteer		Winter 2017-2018	Volunteer
Charles Diskin	High School	Asst. spring track coach	Volunteer		Spring 2017-2018	Volunteer
Nick Isola	High School	Asst. boys basketball coach	Volunteer		Winter 2017-2018	Volunteer
Kimberly Ferguson	District	PD Trainer	MTEA negotiated rate		2017-2018 school year	PD trainer for professional development

AL. It is recommended that the Board approve the following non-certificated staff at the following step on guides:

Employee	School	Position	Salary Guide	Account No.	Date	Reason for Hire
Donna Robol	MTMS	Secretary 12 months	Step 1 7.0 hrs. \$47,894 pro rated	11-000-240-105-000-070	11/16/17-6/30/18	Retirement replacement
Joann Byrnes	Transportation	Secretary	\$39,168.56+ \$1,000 base pro-rated	11-000-270-160-000-096	10/20/17-6/30/18	Correction in account number
Emilia Andreassi	Transportation	Bus Para	Step 8 Spec. Ed. \$19.86 for 2.0/hrs.	11-000-270-107-000-096	10/23/17-6/30/18	New position Additional hours
Ann Marie Popper	Mill Lake	Spec. Ed. Para - Pre K	Step 1 Spec. Ed + toileting \$15.09+\$2.00	11-216-100-106-000-093	10/16/17-6/30/18	Transfer to replacement position
Deborah Scott	MTMS	Spec. Ed. Para	Step on guide	11-213-100-106-000-093	9/26/17-6/30/18	Zero period and after school clubs
Nicole Kessner	Transportation	Bus Para	Step 1 Spec. Ed. \$15.09 for 3.0/hrs. day	11-000-270-107-000-096	10/23/17-6/30/18	New position
Donna Banninger	Woodland	Spec. Ed. Para	Step 8 Spec. Ed \$19.86/hr. for 6.75/hrs. +15 yr. longevity	11-213-100-106-000-093	12/2/17-6/30/18	Transfer to Leave replacement
Sabina Monaghan	Mill Lake Annex	Falcon Care - E.C.E. Teacher assistant	\$12.00/hr. for 5.5 hrs.	64-990-320-100-000-098	11/16/17-6/30/18 pending criminal history	Resignation replacement
Linda Foertsch	Central office	Adult Ed/Use Bldg.	Step 9 \$54,275.28+ \$1,000 base+15 yr. longevity	13-602-200-100-000-098 50% 11-800-330-100-000-095 50%	7/1/17-6/30/18	Correction in account number
Frances Yoffredo	Barclay Brook	PD hours 3.56 credits	\$70 stipend	11-216-100-106-000-093	11/16/17-6/30/18	Stipend for PD
Maria Michael	Mill Lake	Para café	Step 1 Reg. \$13.09 for 2.5 hrs.	11-000-262-107-000-040	11/6/17-6/30/18	Change in start date
Vera Bujaj	High School	Custodian	Entry level +2 nd shift \$20.26+.55 8 hrs	11-000-262-107-000-070	11/3/17-6/30/18	Change in start date
Gursharan Kaur	Mill Lake	Para/Spec. Ed.	Step 3 Reg. Ed \$13.39 1.75/hr. and Spec. Ed. \$15.39 for 2.0/hr.	11-190-100-106-000-040 47% 11-213-100-106-093 53%	11/16/17-6/30/18	Transfer
Genevieve Bassett	Mill Lake Annex	Falcon Care - E.C.E. Site coordinator	\$20/hr. for 5.5 hrs.	65-990-320-100-000-098	11/16/17-6/30/18	Resignation replacement

Melissa Viets	Mill Lake Annex	Falcon Care – E.C.E. Site coordinator	\$20/hr. for 5.5 hrs.	65-990-320-100-000-098	11/16/17-6/30/18 pending criminal history	Resignation replacement
Karen Rumolo	High School	Falcons nest para	Step 1 \$13.09 (+ toileting \$2.00 from 11/16/17-5/22/18) for 3.0 hrs.	11-190-100-106-000-070	11/16/17-6/30/18 pending criminal history	Transfer replacement
Joann Small	Brookside	Crossing Guard AM/PM substitute	1.0 hr. step on guide	11-190-100-106-000-020	11/16/17-6/30/18	Substitute
MaryBeth Wojtaszek	Brookside	Crossing Guard AM/PM substitute	1.0 hr. step on guide	11-190-100-106-000-020	11/16/17-6/30/18	Substitute
Dawn Michaud	Brookside	Crossing Guard AM/PM substitute	1.0 hr. step on guide	11-190-100-106-000-020	11/16/17-6/30/18	Substitute
John Mazzola	High School	Lead workstation specialist	\$70,000 pro rated 40 hours week	11-000-252-100-000-070	12/1/17-6/30/18	resignation replacement

AM. It is recommended that the Board approve the following substitutes for the 2017-2018 school year:

Certificated

Donato Tanzi
Danielle Vaillancourt

Substitute Teacher
Substitute Teacher

Non- Certificated

Susan Reiser
Gary Mackiewicz
Stephanie Modzelewski

Substitute Paraprofessional
Substitute Volunteer Coach
Substitute Coach

Subject

E. BOARD ACTION

Meeting

Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Action

V. BOARD ACTION (Items A through J)

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2017-2018 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of October 2017.
- E. It is recommended that the Board approve the following online course "Fundamentals of Sheltered Instruction-Featuring the SIOP Model" for 12 certificated staff members at \$115 each for a total of \$1,380.00.
- F. It is recommended that the Board of Education approve the two proposals for research projects, which were previously submitted by teaching staff members Linda Chui and Jessica Consiglio, in accordance with Board Policy 3245. The

Superintendent of Schools is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

G. It is recommended that the Board approve the following Policies for a first reading:

Policy 7461 District Sustainability Policy
Policy 8550 Unpaid Meal Charges/Outstanding Food Service Charges

H. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

Policy & Reg. 3160 Physical Examination (certificated)
Policy & Reg. 4160 Physical Examination (non-certificated)
Policy & Reg. 7424 Bed Bugs

I. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students.

Incident # 54246;
Incident # 54280;
Incident # 64472;
Incident # 64855;
Incident # 64876;

J. It is recommended that the Board approve the following curriculum documents for the 2017-2018 school year:

Mathematics Grade 2
Mathematics Grade 4

File Attachments

Student Teaching Approval 11_15_2017.pdf (34 KB)
policies and regulations final reading.pdf (1,972 KB)
policies for first reading.pdf (424 KB)
PD.pdf (366 KB)

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION
Meeting	Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Type	Action

BOARD ACTION (Items A through I)

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Summit Speech School, 705 Central Avenue, New Providence, NJ 07974 for observation/consultation services for students with hearing impairments at a fee of \$155.00 per observation/consultation for the 2017-2018 school year.

B. TRANSFER #4

It is recommended that members of the Monroe Township Board of Education approve Transfer #4 for October 2017 for Fiscal Year 2017/2018 as previously submitted.

C. BILL LIST

It is recommended that the bills totaling \$10,960,526.65 for October 2017 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2.11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2017, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the October 2017 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSPORTATION MANAGEMENT SYSTEM - TRANSFINDER

It is recommended that the Monroe Township Board of Education approve the previously submitted Software Contract and Software License Agreement between the Board and Transfinder, a Transportation Management System. This Agreement replaces the previous Versatrans School Transportation Software System Agreement and provides greater efficiency and accuracy and includes unlimited online training and technical support during the term of the one year agreement. The Agreement involves the provision and performance of goods and services for the support of proprietary computer software and is thus exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5.

F. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees' duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

New Jersey School Board Association Foundations for Success

Board Member	Date of Travel	Transportation	Workshop Fee
Patricia Lang	11/30/17	\$25.00	No fee for NJSBA members

I- STEAM Army Education Tour

Board Member	Date of Travel	Transportation	Workshop Fee
Ken Chiarella	12/08/17	\$50.00	No fee for NJSBA members

G. RESOLUTION TO AMEND GENESIS EDUCATIONAL SERVICES

It is recommended that the Board of Education amend the Board's resolution dated May 10, 2017, approving the proposal for Genesis Educational Services for the term of July 1, 2017 through June 30, 2018, to provide approval of Microsoft School Data Sync Export at a cost of \$350.00.

H. CONTRACT RENEWAL - LEIGHTRONIX VIEBIT

It is recommended that members of the Monroe Township Board of Education authorize and approve G&G Technologies, Inc., 280 N. Midland Avenue, Building F, Suite 202, Saddle Brook, NJ 07663 to provide Web Media Hosting services through a shared services agreement with Monroe Township for a total cost of \$2,195.00, whereas the Monroe Township Board of Education's annual share will be \$1,097.50, for the period of December 1, 2017 to November 30, 2018. The rate has remained the same as last year.

I. DISTRICT APP

It is recommended that the Monroe Township Board of Education approve SchoolInfoApp to design and develop a custom mobile app for the Monroe Township School District for a one year fee of \$7,500, inclusive of monthly charges. This recommendation replaces the current mobile app, which was previously contracted by the Board. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

File Attachments

Financials.pdf (5,672 KB)

Transfinder Agreement.pdf (2,877 KB)

G&G Technologies, Inc..pdf (39 KB)

Genesis renewal 17.18.pdf (71 KB)

SchoolInfoApp.pdf (181 KB)

12. BOARD PRESIDENT'S REPORT**13. OTHER BOARD OF EDUCATION BUSINESS****14. PUBLIC FORUM**

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. PUBLIC FORUM

Type Information

See Note 3.**15. CLOSED SESSION RESOLUTION**

Subject **A. CLOSED SESSION RESOLUTION**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. CLOSED SESSION RESOLUTION

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Legal Advice regarding S.M. and R.M. o/b/o A.M. v. Monroe Township Board of Education, Agency Ref. No.: 2017-26162.
- MTEA Negotiations update
- Harassment, Intimidation and Bullying
- Personnel Matters and legal advice relating thereto.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. PUBLIC FORUM

Type Information

See Note 3.

17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Subject **A. DECEMBER 13, 2017**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Type

The next scheduled Board of Education Meeting is scheduled for December 13, 2017 7:00 p.m. at the Monroe Township High School.

18. ADJOURNMENT

Subject **A. Notes**

Meeting Nov 15, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. ADJOURNMENT

Type Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the

number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.